

**SOUTH MIDDLETON SCHOOL DISTRICT
4 Forge Road, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES
December 21, 2015**

The South Middleton Board of School Directors met on December 21, 2015, in the Boiling Springs High School Cafeteria for a Regular School Board Meeting. The President, Mr. Michael Berk, called the meeting to order at 7:00 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

School Directors

Mr. Steven Bear

Mr. Michael Berk

Mrs. Elizabeth Meikrantz

Mr. Thomas Merlie

Mr. Christopher Morgan

Mr. Randy Varner

Mr. Robert Winters

Mr. Scott Witwer – **Absent**

Administrative Staff

Dr. Alan Moyer, Superintendent

David Bittner, Asst. Prin. – YBMS – **Absent**

Connie Connolly, Dir. Spec. Ed.

Patrick Dieter, Athletic Dir. – **Absent**

Joel Hain, Prin. – BSHS

Trisha Reed, Principal – IFEC

Nicole Weber, Asst. Bus. Mgr. – **Absent**

Sharonn Williams, Dir of Tech Inst.

Dr. Joseph Mancuso, Asst. Super.

David Boley, Principal – Rice

Mark Correll, Asst. Prin. – BSHS – **Absent**

Andrew Glantz, Dir. Buildings/Grounds

Chris Monasmith, Network Admin. – **Absent**

Kim Spisak, Asst. Prin. – Rice – **Absent**

Dr. Jessie White, Prin. – YBMS

Student Representatives

Max D. Leo – **Absent**

William T. Webber

Visitors

See attachment to the minutes.

Board Secretary

Matthew Ulmer

Solicitor

Gareth Pahowka

INTRODUCTIONS AND RECOGNITION – None

CITIZENS PARTICIPATION – None

ACCEPTANCE OF MINUTES

Mr. Winters made a motion, seconded by Mrs. Meikrantz, that the Board approves the minutes from the following meetings: December 7, 2015 – Reorganizational Meeting and December 7, 2015 – Regular Board Meeting. **The motion passed unanimously.**

FINANCIAL REPORT

Mrs. Meikrantz made a motion, seconded by Mr. Merlie, that the Board approve item 7.a in New Business. **The motion passed – Mr. Varner abstained**

7.a That the Board approves payment of General Fund bills represented by checks #53218 to #53306 in the amount of \$791,921.53 represented in attached summary.

Mr. Merlie made a motion, seconded by Mr. Bear, that the Board approve item 7.b through 7.e in New Business. **The motion passed unanimously.**

7.b That the Board approves payment of Student Activity Fund bills pursuant to Section 511 of the Public School Code, represented by checks #15175 to #15204 in the amount of \$38,771.78 represented in attached summary.

7.c That the Board approves payment of Athletic Fund bills represented by checks #19295 to #19349 in the amount of \$30,698.51 represented in attached summary.

7.d That the Board approves payment of Cafeteria Fund bills represented by checks #6873 to #6875 in the amount of \$68,451.64 represented in attached summary.

7.e That the Board approves payment of Construction Fund bills represented by checks #1135 to #1138 in the amount of \$45,387.24 represented in attached summary.

REPORTS OF THE SUPERINTENDENT/STUDENT REPRESENTATIVES

Dr. Moyer discussed the status of the audit preparation team, highlighting that they have completed enough information to allow District staff the ability to upload the 14-15 AFR to the PDE website and make the necessary submissions for the continuing disclosure requirements regarding District bond issuance.

Dr. Moyer informed the Board that Dr. Mancuso was working on the comprehensive planning process and the necessary schedule associated with engaging this process. The “old” strategic planning committee members will be completing six to seven 7 meeting over the next few months to update that strategic plan and incorporate it into the new comprehensive plan.

Dr. Moyer informed the Board that District staff, a moving company, and volunteers will be working over the holiday break to move teacher and student belongings from the '49 Wing of Iron Forge into the new building. The District is excited to be seeing utilization of the new structure for classes starting on January 4, 2016.

Dr. Moyer recognized and thanked the four applicants who expressed interest in the vacant School Board Director position and he invited the current Board members to attend a Board Workshop that will be held on Saturday, January 30, 2016 in the High School Library.

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Mr. Webber addressed the Board with information on PSAT scores - will be release January 17th (highlighting that a majority of high school juniors took the test because the District incurred the cost for them to participate), cast and crew has been named for the Spring Musical – StarNights, FBLA is currently involved in district competition with 24 out of 47 students moving on to State competition, and the man pageant fundraiser for mini-thon is being coordinated.

NOTICES, COMMUNICATIONS AND ACKNOWLEDGEMENTS

Dr. Moyer and the Board acknowledged the donation from Mr. and Mrs. Samuel Rob in the amount of \$600. The donation is designated as follows:

- \$200 - Debate Club
- \$200 - BSHS Band
- \$200 - Swimming

BOARD COMMITTEE REPORTS – None

NEW BUSINESS

Mr. Bear made a motion, seconded by Mr. Morgan, that the Board approves the agenda for December 21, 2015, with all corrections and addendums as indicated. **The motion passed unanimously.**

Mr. Winters made a motion, seconded by Mr. Bear, that the Board approves item b. the new Principles for Governance and Leadership as presented by PSBA. **The motion passed unanimously.**

Mr. Merlie made a motion, seconded by Mr. Bear, that the Board approves item c. the 2016 Board of School Directors Board Meeting Dates. **The motion passed unanimously.**

Mr. Bear made a motion, seconded by Mr. Varner, that the Board approves item d. the Carlisle Sentinel and the Harrisburg Patriot News as the newspaper of general circulation for the District. **The motion passed unanimously.**

Mr. Bear made a motion, seconded by Mrs. Meikrantz, that the Board approves item e. the by-laws for the iMPACT Club Student Activity Account. **The motion passed unanimously.**

Mr. Merlie made a motion, seconded by Mr. Winters, that the Board approves item f. the second (final) reading of the following policies. **The motion passed unanimously.**

- Policy #122.1 - Standards of Behavior During Season
- Policy #334 - Sick Leave
- Policy - #335 - Family & Medical Leaves
- Policy #336 - Personal Necessity Leave
- Policy #337 - Paid Vacation
- Policy #338 - Sabbatical Leave
- Policy #338.1 - Compensated Professional Leave
- Policy #339 - Uncompensated Leave
- Policy #340 - Responsibility for Student Welfare
- Policy #342 - Jury Duty
- Policy #343 - Paid Holidays
- Policy #347 - Workers' Compensation - Return to Work
- Policy #351 - Drug & Substance Abuse

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Mr. Winters made a motion, seconded by Mr. Bear, that the Board approves item 11.g.1 through 11.g.6 in New Business. **The motion passed unanimously.**

11.g.1 That the Board employs the following full-time professional:

Name: Nicole Wise
Position: Full-Time Elementary Position - IFEC
Certification: Elementary
Starting Date: 1/4/16
Salary: \$43,701 (pro-rated)

11.g.2 That the Board employs the following long-term professional substitute:

Name: Pamela D. Hall
Certification: Elementary
Position: 5th Grade - IFEC (Replacing Amy Spears)
Salary: \$43,508 (pro-rated)
Starting Date: 1/4/16 through the end of the 2015-2016 school year.

11.g.3 That the Board employs the following short-term professional substitute:

Name: Debra B. Dicker
Position: English Teacher (Replacing Richard Curtis)
Certification: English/Social Studies
Starting Date: 1/4/16 - approximately 6 weeks
Salary: \$43,508 (pro-rated)

11.g.4 That the Board employs the following classified employee:

Name: Judy Metcalf
Position: Full-Time Building Nurse - BSHS - Replacing Angela Metzger
Salary: \$18.75/hr./182/days per yr.

11.g.5 That the Board approves adding the following personnel to the substitute classroom aide/clerical aide list:

Name: Holly Bush
Position: Substitute Classroom/Special Ed. and Clerical Aide
Salary: \$10.55/hr.
Starting Date: Effective Immediately

Name: Elaine Ludt
Position: Substitute Classroom/Spec. ed. aide
Salary: \$10.55/hr.
Starting Date: 1/4/16

11.g.6 That the Board employs the following classified employee:

Name: Jonathan D. Trimble
Position: Full-time Computer Technician (12 month position/251 days/yr)
Starting Date: 12/22/15
Salary: \$19.00/hr.

11.g.7 That the Board accepts, with regret, the resignation of Michele Marsico, from the position of District Office Secretary, effective January 15, 2016.

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Mr. Merlie made a motion, seconded by Mr. Varner, that the Board approves item h. the list of applicants to be interviewed for the position of school director. **The motion passed unanimously.**

- R. David Graham
- Stacey J. Knavel
- Denise Z. Maclvor
- Rodney W. Wagner

**** At 7:15 pm the Board conducted individual interviews with each of the candidates and these interviews were concluded at 8:32pm.**

Mr. Berk opened the floor to accept nominations to the vacant position of school board director (term – 2 years). Votes were cast by a show of hands as the nominee name was called:

Mr. Winters nominated Mr. R. David Graham – 4 votes recorded
Mrs. Meikrantz nominated Mrs. Stacey Knavel – 7 votes recorded
Mr. Varner nominated Mrs. Denise Maclvor – 7 votes recorded
Mr. Merlie nominated Mr. Rodney Wagner – 0 votes recorded

Mr. Berk re-opened the floor to accept nominations to the vacant position of school board director (term – 2 years). Votes were cast by a show of hands as the nominee name was called:

Mr. Merlie nominated Mrs. Stacey Knavel – 5 votes recorded
Mr. Winters nominated Mrs. Denise Maclvor – 3 votes recorded

Mr. Winters made a motion, seconded by Mr. Morgan, that the Board approves item i., that Mrs. Stacey Knavel be appointed to the position of South Middleton Board of School Director for a term of two (2) years. **The motion passed unanimously.**

Mrs. Knavel was sworn in by Notary, Lisa D. DeGregorio.

CITIZENS PARTICIPATION – None

ANNOUNCEMENTS & INFORMATION ITEMS

Dr. Moyer and Mr. Berk thanked the candidates for their interest and participation in the interview process. Mr. Winters and Mr. Merlie complimented Mr. Berk on a job well done in managing the interview process.

ADJOURNMENT

Mr. Merlie made a motion, seconded by Mrs. Meikrantz, to adjourn the regular meeting at 8:43 p.m. **The motion was unanimously approved.**

Respectfully Submitted,

Matthew Ulmer
Board Secretary